

REQUIRED EXHIBITOR INSURANCE **DOCUMENTATION**

MANDATORY - Please take care of immediately!

DEADLINE – January 24, 2020

The Exhibitor shall insure their own merchandise against fire, theft and all perils. Exhibitors and any associated contractors are required to maintain public liability insurance to a minimum of \$2,000,000.00, listing Master Promotions Ltd. And Global Convention Services as additional insured, for the period covering the show dates plus move-in and move-out dates.

Note: If you are using an **Exhibitor Appointed Contractor**, other than the Official Show Contractors, that Contractor will **ALSO** need to meet the required insurance documentation in order to work on the show site. Please refer to the exhibitor manual for their required form.

There are two (2) ways to arrange the required insurance:

OPTION #1: Your own Insurance Company

You can have your insurance company prepare a certificate of insurance, which must have the following:

- **Master Promotions Ltd. & Global Convention Services Ltd. listed as an additional insured**
- Effective dates must cover show dates plus *Move-in* and *Move-out* dates
- Comprehensive General Liability of \$2,000,000

OPTION #2: With Brokers Trust Insurance Group Inc.

Alternatively, **Master Promotions Ltd.** has appointed **Brokers Trust Insurance Group Inc.** as the official insurance contractor for exhibitors and their coverage would satisfy all of the insurance requirements, except vehicles in motion/live demos.

Use the included **application form** or order **online at:** www.exhibitorinsurance.com

(go to **Order Exhibitor Insurance** and choose the applicable show.)

*Event Name: **Motorcycle and Powersport Atlantic 2020***

*Event Location: **Halifax Exhibition Centre 200 Prospect Road Halifax NS B3T 1P2***

*Exact dates of show: **March 6-8, 2020 Plus Move-in & Move-out***

Note: Our office must receive your Certificate of Insurance 6 WEEKS prior to the show set-up.

1. **Email:** insurance@mpltd.ca (Insurance Coordinator)
2. **Fax:** 1-506-658-0750
3. **Mail:** Master Promotions Ltd. P.O. Box 565 Saint John N.B. E2L 3Z8

For any questions, please contact the insurance coordinator: insurance@mpltd.ca or 1-888-454-7469.

Your understanding & compliance with this is appreciated. We thank you in advance for ensuring the well-being of all concerned. Have a prosperous & safe show.

EXHIBITOR INSURANCE APPLICATION, CANADA

APPLICANT INFORMATION		Phone: _____	Fax: _____
Name of Business: _____			
Mailing address: _____	City _____	Province/State _____	Postal Zip Code _____ Country _____
REQUIRED - Email address : _____			
Describe products/services to be sold/displayed at event: _____			

EVENT INFORMATION	
Name of Event Organizer (to be shown on certificate of insurance): _____	Event Name: _____
Address Of Event Organizer: _____	Event Address: _____
City _____ Province/State _____ Postal/Zip Code _____	City _____ Province/State _____ Postal/Zip Code _____
Additional Insured: _____	Booth Number: _____

EVENT DATES (Including Move In and Move Out):	FROM	DD / MM / YYYY	TO	DD / MM / YYYY
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* Higher limits available

\$2,000,000 Liability Limits: General Liability (Per Occurrence and Aggregate Limit), Products and Completed Operations, Personal and Advertising Injury, Fire Damage Limit - \$250,000. Medical Expense not included. Subject to \$1,000 BI, PD and Expenses Deductible.

\$25,000 Inland Marine limit – covers your property while in transit to and from the Event Location (three days before and three days after the Event), and while on the Event premises. Subject to \$1,000 deductible.

Coverage is subject to underwriting review. Ineligible Risks: Food & Beverages, Alcohol, Amusement Devices, Athletic performances and stunts, Body piercing and permanent tattooing on site, Chemicals, E-Commerce selling on site, Fertilizers, Firearms, Fireworks Sales & Displays, Pyrotechnics, Games, Installation, Services or Repairs of products on Site, Live Animals, Medical Testing, On-site Equipment Sales/Rentals, Oxygen/Aromatherapy Bars, Pesticides, Pharmaceuticals, Nutraceuticals, Vitamins, Health or Dietary Supplements, Skin Care Products/Cosmetics, Time Share Sales, Tobacco Products, Licensed or Unlicensed Motorized Vehicles, Watercraft exhibits in water. **Note: There is no Liability coverage for Vehicles in Motion. Property excluded:** EDP (Electronic Data Processing), audio & video equipment, watches, jewellery made of precious or semi precious stones and/or precious metals, money, bullion, securities, stamps, antiques, furs, and fine arts.


I hereby appoint Brokers Trust Insurance Group Inc. as my authorized representative for this program. I am applying for insurance based on the information provided above. I hereby declare that all of the above is true and correct. With respect to this application or any change in coverages, I authorize you to collect, use and disclose information as permitted by law for the purposes necessary to assess the risk, investigate and settle claims, and detect and prevent fraud, and analyzing business results.

Please Print Your Name: _____	Signature: _____	DD	MM	YYYY
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The above insurance program will only be offered if the application form is signed and completed in full, and the payment and the application form are received in our offices prior to the opening show date. Completion of this application does not automatically bind coverage. We reserve the right to review all risks following online binding for underwriting compliance. **Premium and fee are minimum, retained and fully earned.** No refunds. Coverage is void if payment is returned N.S.F. NSF fee of \$50 will apply. A full copy of this policy is available upon request or online at www.exhibitorinsurance.com. A copy of the certificate is available to your Show Organizer upon their request.

PAYMENT INFORMATION: BUY ONLINE, www.ExhibitorInsurance.com, rates starting from \$159

Please Select One In CAN Funds ▶	<input type="checkbox"/> Liability Only	<input type="checkbox"/> Liability + Property \$25,000*
	Premium \$46 + Fee \$125.32 + RST = \$175	Premium \$71 + Fee \$133.32 + RST = \$210

Payment type: If mailing a cheque, please remit payment to:	 Card# _____ (The payment due on the Credit Card statement will be in the name of www.ExhibitorInsurance.com)	Expiry Date & CVV PLEASE CONTACT US BY PHONE TO PROVIDE EXP DATE & CVV at 905-695-2971 or 1-866-836-9066
Brokers Trust Insurance Group Inc. 2780 Hwy 7, Unit 103. Concord, ON L4K 3R9 Phone: 905-695-2971 Fax: 905-760-2260	Card Holder's Name: _____ Fill in your credit card billing address if it is different from mailing address above, to process your payment: _____ Date: _____ Cardholder Signature _____	
I agree to pay above total according to my card issuer agreement.		